

## EALING, HAMMERSMITH AND WEST LONDON COLLEGE CORPORATION MEETING

Date	09 January 2019	Time	18.00
Venue	Hammersmith and Fulham College, Room LT3, Gliddon Road, London W14 9BL		
Chair	Andrew Baird		

**Present:** Andrew Baird; Callum Anderson; Leila Elsibaie; Karen Redhead (CEO); Raymond Hilditch, Roslyn O'Garro; Cllr Binda Rai; Sundeep Sangha; Denise Waldron; Uhuru Lambert.

**In attendance:** David Round (Clerk to the Corporation – Designate); Peter James (Deputy Principal); David Rose (Interim Finance Director)

*Attendance at meeting = 77%*

	ITEM	ACTION
1.	<b>Apologies for Absence</b> Received from Adrian Asuquo, Julia Clements-Elliot and Cllr Yvonne Johnson	
2.	<b>Declarations of interest</b> Cllr Binda Rai is a Councillor for the Borough of Ealing.	
3.	<b>Bank mandate</b> The board was advised of the necessity to update the bank mandate to replace signatories who have left the College and to appoint the new authorised signatories.  It was confirmed that the College's financial regulations set-out a schedule of levels of authorised expenditure.  <b>RESOLVED:</b> that Garry Phillips, Urmila Rasan and Janet Gardner be removed from the bank mandate; and, further, that Karen Redhead (CEO), David Rose (Interim Finance Director), Ijeoma Akigwe (Director of Marketing and Customer Experience) and Dean Vaughan (Director of Curriculum) be added to the bank mandate.	David Rose
4.	<b>Selection of the Independent Business Review (IBR) supplier</b> The Board was advised that the ESFA required that an IBR be undertaken to assess the financial sustainability of the College. It was noted that the insolvency regime becomes effective at the end of January 2019 and that the current framework of exceptional financial support from the ESFA terminates at the end of March 2019. The FE Commissioner's report also stated that 'further consideration be given to conducting an external review to test whether there is a sustainable financial position	

	<p>for the college going forward'. The ESFA require the work to be completed by the end of February 2019.</p> <p>Discussions have taken place with the ESFA regarding the scope of the IBR. Proposals have been received from two suitable suppliers who are approved by ESFA and Barclays. Further discussions are ongoing with ESFA to ensure that the scope of the IBR is consistent with that required of other colleges under intervention. A separate duty of care review of the Estates Strategy was also required. Governors were advised that the cost was significant: circa £100k.</p> <p>Because an agreed scope had yet to be finalised and the urgency of concluding the review, it was recommended that the board delegates authority to a panel of governors to select the IBR supplier. Following discussions it was</p> <p><b>RESOLVED:</b> that the Chair, Vice Chair, the Chief Executive and, depending upon availability, one other existing governor be authorised to meet as a panel to select the supplier of the IBR service.</p>	
5.	<p><b>Any other Business</b></p> <p>The Chair noted with extreme sadness the recent death of its former Principal and Chief Executive, Mr Garry Phillips. Condolences were extended to his family.</p> <p>The Chair congratulated Karen Redhead on her award for services to further education in the recent New Year Honours list.</p>	
6.	<p><b>Date of Next meeting</b></p> <p>The next meeting would take place on Wednesday 13 February 2019 at 18.00</p>	

Chair's signature



Date

13/02/19.