

THE CORPORATION

EALING, HAMMERSMITH AND WEST LONDON COLLEGE

REPORT OF EXTRAORDINARY MEETINGS

(1) QUALITY TASK AND FINISH GROUP HELD ON 5 JUNE 2017

(2) FINANCE TASK AND FINISH GROUP HELD ON 5 JUNE 2017

1 INTRODUCTION

These two meetings, taking place on the same day, covered a number of significant topics relating to strategy, accommodation, finance and quality. The papers are attached to the file copy of the agendas and calling notices.

All members and relevant staff were present except Adrian Asuquo (Quality) and Hason Rizvi (Finance).

Between them the meetings covered:

- Closed down PIAP
- Quality Improvement Plan
- Learning, Teaching and Assessment update
- QDP survey report (Student Voice)
- Ofsted
- English and maths
- April Management Accounts
- Expression of Interest
- Accommodation update
- Joint Venture Agreement – Middlesex University

2 SUMMARY RECOMMENDATIONS AND RESOLUTIONS

In respect of quality resolutions were

- Approve progress and completion of PIAP relating to teaching, learning and assessment and other matters
- The Group to monitor and review College QIP
- To give challenge and support to addressing performance (including the QIP) and teaching, learning and assessment etc
- Note progress with the QIP and monitor items highlighted as red and amber in the QIP
- Note the improvement of the observation profile and lessons graded outstanding
- Monitor improvements including 16-18 aged learners (rated 84% good or better)
- Approve further analysis of themes and strategies
- Note improvements in all areas from student survey except careers, advice and guidance, but to note where the College is below external benchmarks
- Approve further analysis of student satisfaction being undertaken
- In respect of Ofsted, note key areas of strength and areas for improvement
- Continue to monitor and progress and impact and challenge and support SLT
- Approve further support from intervention team and that Evolve Learning Group prepare presentation for July Corporation meeting
- Note performance ref English and maths and functional skills and improvement in results for November resits
- In respect of management accounts note action to reduce financial underperformance re apprenticeships, overspend on premises (being reduced) and marketing (also being reduced)
- Note expression of interest re Skills for Londoners Capital Fund and statement of intent for IoT
- Note reports on accommodation, plans for decant strategy and developments regarding an Aviation Centre

- Note highlights of financial overview: Joint Venture (Middlesex University), recommend establishment of 50:50 joint venture and its directors
- Sums of £10k (share purchase), operation cost (£250k first year) and £2m working capital, all recommended subject to full business case being put to the Corporation

3 SUPPLEMENTARY NOTES

3.1 QUALITY


- Report to July meeting of Quality Task and Finish Group on staff development in English and maths
- On QIP report needed on sharing good practice
- Need to check compliance by assessors
- Where possible prior year data to be included in reports
- Strategies needed to ensure improvements sustainable in growth environment

3.2 FINANCE

- Explain 'financial health' issues to Corporation
- Report on RIBA to July Corporation meeting



Chair's Signature



Date

