

Agenda Item No: FGP18.03

THE CORPORATION

EALING, HAMMERSMITH AND WEST LONDON COLLEGE

REPORT OF EXTRAORDINARY MEETINGS

(1) QUALITY TASK AND FINISH GROUP HELD ON 1 NOVEMBER 2017

(2) FINANCE TASK AND FINISH GROUP HELD ON 1 NOVEMBER 2017

1 INTRODUCTION

These two meetings, taking place on the same day, covered a number of significant topics relating to strategy, accommodation, finance and quality. The papers are attached to the file copy of the agendas and calling notices.

All members and relevant staff were present except Adrian Asuquo and Ray Shilling (Quality).

Between them the meetings covered:

- Student and Staff Voice
- Safeguarding and PREVENT
- College performance
- Teaching and learning
- T-Qualifications
- SED for HE
- Acton Decant
- Merged five year forecast and due diligence
- Growth Plan
- Accommodation

- Budget and update
- Management accounts
- Mergers and federations
- HR Annual Report
- Health and Safety Annual Report

Members also had sight of the merger public consultation document and the resolutions.

2 SUMMARY RECOMMENDATIONS AND RESOLUTIONS

In respect of quality, reports and resolutions were:

- Initiatives to engage staff
- Supporting and strengthening the student voice
- The student voice implementation plan
- The production of an HR 'Roll-forward' action plan
- Safeguarding referrals
- Success rates of safeguarded learners
- Ofsted commentary on safeguarding
- Action plan on safeguarding
- The improved performance in overall achievement, achievement of 16-18 year olds, apprentices and the good outcomes for learners generally
- The fall in performance relating to apprenticeships
- Strategies to judge, assess and improve quality of teaching and learning
- Learning walks
- Supporting college managers
- Improvement between observations

- The integration of KCC into the West London way
- Presentation on T-levels
- Letter to RBKC

In respect of Finance, reports and resolutions were:

- Note and approve relocation of Acton to OPDC and costs involved
- Note five year financial forecast for presentation to the Board in January
- The impact on surplus (as a sensitivity analysis)
- The £2.5m set aside for Decant relating to Wornington Road
- Abnormal costs being identified in 2017/18
- Approved growth plan 2017-22 and 2018 milestones
- Note the completion of RIBA Stage two for the Gateway Project
- Receipt of the presentation on the relocation plan and the delay caused by elections etc
- Approve the HR management report and the positive nature of the workforce indicators
- Note the HR report, compliance with statute and the Health and Safety Audit

3 SUPPLEMENTARY NOTES

3.1 QUALITY

- Keep student voice implementation under review
- Note letter to RBKC
- Note declarations of interest (reference Acton Decant) of Michael Heanue and Binda Rai
- Note media coverage concerning developments at KCC
- Note quality of the public consultation document

- Recommend adoption of draft resolutions
- Discussion of management accounts and five year plan – need for reflection on business plan and performance
- Try to hold meeting of the working group before the January seminar
- Note Unions might ballot concerning the merger process

Chair's Signature

Date