

Partner with West London College

The College for Business



West London College

The College for Business

Events

wlc.ac.uk/events

Apprenticeships

wlc.ac.uk/apprenticeships

Courses

wlc.ac.uk/courses



Our Colleges

Hammersmith and Fulham College

Gliddon Road, Barons Court, London W14 9BL

Ealing Green College

The Green, Ealing, London W5 5EW

Southall Community College

Beaconsfield Road, Southall, Middlesex UB11DP

Park Royal College

Nucleus Park, Central Way, Park Royal, London NW10 7XT

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Why Partner with West London College

Why Partner with West London College



- Excellent Reputation
- Ofsted 'Good'
- Winner Education and Training Provider of the Year West London Business Awards 2020
- Provider of 350 apprenticeships with 100 employers throughout London
- Access to 10,000 students as a future talent pool providing future employees







Integrity



Inclusion



Accountability

The College's mission is to inspire learning and improve lives through education, training and skills development that supports social and economic success for our students, businesses and communities across West London.

West London College is proud to have a sustained reputation of producing an exceptional workforce locally, nationally and internationally.

Through the values we uphold, Ambition, Integrity, Inclusion and Accountability, we ensure our students and apprentices have a clear line of sight to local and regional jobs, with the best chance to achieve their potential and career aspirations.

We will only achieve this through partnerships and collaboration with employers and other stakeholders, working together on mutually beneficial projects and initiatives. We want to be your first choice partner, supporting your recruitment needs, through access to our diverse and talented pool of students and apprentices to benefit your organisation.



Employer Testimonials



"The on-going success of our first group of Apprentices, in delivering quality support for our project teams, generated interest from other areas of our business, which led to an increase in the number we took on in the latest cohort."

Karen Swords

Director Research Partnership



The apprenticeship scheme is the foundation of our business and many of the senior team have worked their way through the business developing skills and experience."

Cathy Laine

Apprenticeship Manager Woodford Heating and Energy

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Partnerships with Employers



West London College provides education, training and guidance to help every student and apprentice achieve their full potential.

- 66% of WLC students are from black, Asian and minority ethnic groups
- 70% of students are female
- Around 40% of West London College students based at the college are aged 16-18 and around 60% are adults
- Around 2,500 students are completing distance learning and online qualifications to upskill and progress at work
- The college is training around 350 apprentices in a wide range of industries

Diverse companies produce more revenue, particularly those relying on creativity and innovation.

Boston Consulting Group

Companies in the top quartile for racial and ethnic diversity are 35% more likely to have financial returns above their industry medians.

McKinsey

Companies in the top quartile for gender diversity are 15% more likely to have financial returns above their industry medians.

McKinsey

Models of Learning

We offer a range of diverse delivery models to suit all working patterns, and self-study.

- Supported Internships
- Inclusive Apprenticeships
- Apprenticeships → ✓ Intermediate ✓ Advanced ✓ Higher
- Online Learning
- Distance Learning
- Vocational classroom-based learning from Entry Level to Level 3
- Professional Qualifications
- Higher Education

Learning and Development - Access our Expertise

We offer several categories of continuing professional development (CPD) for you to access, as well as, staff in your workforce.



Staff Development

Our consultants can assess your needs for upskilling your workforce and provide relevant training to meet your business needs.

Recent successes include English language courses we provided at the House of Lords for the in-house cleaning team. Now in its third year, the West London College International Team produced a bespoke English language course delivered onsite for members of the catering and cleaning teams across the Parliamentary estate. The impact is already being felt by graduates of this programme; one graduate from the 2018 course has moved position and is now responsible for the PM's office, another for the Speaker's chamber.



"The course helped me very much to practice speaking as I do not have much opportunity to speak in English outside work. Also, my grammar and vocabulary have improved."

Giancarlo Fiesco

Professional Courses



We offer courses such as CIPD HR qualifications and AAT Accountancy courses. These can be completed on day release and or/evening study. You can also study many of these courses through an online blended model, delivered in partnership with Mindful Education.

wlc.ac.uk/professional-courses

Apprenticeships

We offer a huge range of apprenticeships, specially selected to match the employment needs of West London. Our apprenticeships can be accessed as entry points to your industry, providing a bedrock for new recruits or alternatively as an all inclusive training programme for existing members of your team, ready to take on extra responsibilities. Each apprenticeship is fully customised to your business and employee. With this in mind we have flexible delivery options available to ensure that the skills development can take place even if you can't make it to one of our college sites.

wlc.ac.uk/apprenticeships

Distance Learning Qualifications

Distance learning courses are completed using workbooks, often combined with online learning. Students have support from an assessor via telephone or email and can work at their own pace outside of a classroom setting. We offer over 30 Level 2 and Level 3 distance learning qualifications to help your staff upskill, providing you with enhanced professionalism across your business.

In many cases Level 2 courses are free.

wlc.ac.uk/courses/distance-learning

Online Training

Online training is completed entirely online without workbooks and printed learning materials. Courses range from a few hours to several weeks and may include qualifications. We are partnered with E-Careers to provide online training which can be short courses in health and safety to longer ones in Prince 2 Project Management.

wlc.ac.uk/courses/online

Employer Advisory Boards

The College welcomes all employers to get involved in the design, development and delivery of our training courses. This ensures that our students are taught the most up-to-date skills and knowledge for work.

There are many ways to get involved in the co-design process, but one of the easiest is to join an Employer Advisory Board. These boards generally meet quarterly and an important way to get feedback from employers on shaping the curriculum for the future.

At present we have Employer Advisory Boards in:

- Construction & Engineering
- Health and Care
- Broadcast Screen Skills / Creative
- Inclusive Learning



If you are interested in joining a board, please contact employer@wlc.ac.uk

Developing People

Intermediate, Advanced and Higher apprenticeships can be a highly cost effective way to develop and train your existing workforce or new employees to your organisation.

Apprenticeship Funding

- For levy-paying employers the cost of the course is fully covered by the apprenticeship levy
- If you are a non-levy paying employer, the government will support a minimum of 95% of the training cost. For some employers this will be 100%
- Sharing the levy: If you are in a group of companies that pay the levy, you have the option of pooling your funds in a shared apprenticeship account. Levy-paying employers will be able to transfer up to 25% of the annual value of funds entering their apprenticeship service account.

Who we work with

Some of the organisations we are proud to work with include:



































Apprenticeship Standards, Supported Internships and Inclusive Apprenticeships

We offer a wide range of apprenticeship frameworks, in the sectors below:









Business, Accounts and Professional

Construction and the Built Environment

Cultural Heritage Education and Training









Health and Social Care

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Hospitality and Catering ICT, Digital, Media

Motor Vehicle

For detail about each apprenticeship, please see wlc.ac.uk/apprenticeships

Vocational Learning and Qualifications

Our students will be an asset to your organisation, whatever business you're in.

From studying creative media to art and design, construction to health and care our students gain transferable skills in communication, IT, English and Maths.

Many of our courses are classroom-based, as well as, being available online or via distance learning.



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For details about each Course Area, please see wlc.ac.uk/courses

Supporting Your Apprenticeship Recruitment

Our Recruitment Support to You is Free

If you have an internship, placement, work experience or apprenticeship opportunity, we will help source your staff from our diverse student body or from our talent pool of individuals seeking apprenticeships.





To find out more

Email employer@wlc.ac.uk

West London College supports your apprenticeship recruitment with the following:

- Advice regarding apprenticeship recruitment
- Create your vacancy following consultation with you
- Advertise your vacancy in a range of outlets
- Assess candidates for you, and help to shortlist
- Provide facilities for interview and assessment delivery
- Assist with selection and appointment
- Give feedback to candidates

What We Offer

An account manager working with you to recruit apprentices, interns and work experience students



Free vacancy advertising service to promote your opportunities to our students via the College's social media.

Careers fairs on our campuses with the opportunity to present to our students



Free business profile promotion on West London College's website for companies, providing work experience, internships, apprenticeship and other employment opportunities for our students.

Employer site visits

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Free room hire to interview current and former West London College students.

STEAM Courses and Careers

Science, Technology, Engineering, Arts and Maths







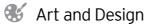




WLC's STEAM courses, include:



Applied Science, plus Access to Biomedical Science





Creative Media

Computing and IT, plus Access to Computing

Motor Vehicle

Maths



Many courses are classroom-based, as well as available online and via distance learning.



Apprenticeships may be taught one day a week at college or achieved in off the job training at their workplaces.

Talent Pool

The College has a diverse student population of over 10,000, from 16 years to adult. We encourage employers to tap into this future talent pipeline for jobs, internships or other opportunities you may have.

You may want to advertise vacancies, hold a 'recruitment event' or a 'Careers Fair', to promote your organisation.





To find out more 🔷 Email employer@wlc.ac.uk

The College has also set up its own recruitment agency - Capital Talent Box - to source and engage a talented and committed workforce who can inspire learning and improve lives through education.



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For more information see: www.capitaltalentbox.co.uk

Developing Essential Skills

Developing the essential skills that employers are looking for is integral to everything the College does.

Our Business Development Team works with employers to understand the needs of the business and aligns training and employability skills to meet these needs.

Skills Builder

The College is working with The Skillsbuilder Universal Framework (skillsbuilder.org/universal) to help our students develop self-awareness and employability skills, gain access to work experience and industrial placements, and to benefit from employer masterclasses and visits.



- Listening: receiving, retaining and processing information or ideas
- Speaking: oral transmission of information or ideas

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- Problem solving ability: finding solutions to situations or challenges
- Creativity: use of imagination and generation of new ideas
- Staying positive: using tactics and strategies to overcome obstacles and achieve goals
- Aiming high: ability to set clear, tangible goals and devise a robust route to achieving them
- Leadership: supporting, encouraging and developing others to achieve a shared goal
- Teamwork: Working cooperatively with others towards achieving a shared goal



Developing Experience of Work

There are many ways in which the College supports local learners with developing their experiences of work.

These are the opportunities that employers can get involved in:





To find out more 😝 Email employer@wlc.ac.uk

Work Experience

A short 'work taster' e.g. one or two weeks, which allows young people to have a 'taste' of a working environment outside of their normal place of learning

Work experience is embedded in all of our courses, enabling students to apply theoretical learning in the workplace and to gain employability skills.

Industrial Placement

An extended period of around 3 to 6 months that young people on technical or vocational courses spend in an employer's workplace, undertaking work-based learning. This does not have to be completed in a single block, must total 350 hours.

Supported Internship

Work experience designed specifically to support those with Special Educational Needs and Disabilities (SEND) to gain confidence and independent living skills.

Sector Based Work Academies

1-2 weeks work experience for adults in a specific sector (currently Construction, Health, Care and Digital). These learners are developing job ready skills (such as the CSCS) and are looking for that 'foot in the door' to employment.

Traineeships

An extended, 70 hour placement for those aged 16-24 on a sector specific Traineeship. These are usually 1 or 2 days per week but can be arranged as a block. Employers receive a £1000 one-off Government grant for each Trainee they offer a work placement to.

Benefits of Providing Work Experience, Industrial Placements or Supported Internships opportunities

- Fresh ideas, skills and a new and enthusiastic approach
- Completing projects you have not had time to do
- The chance to engage with talented individuals, build loyalty and employ people for the future
- Make a contribution to your local community, which enhances your reputation

Encounters with employers

West London College welcomes industry leaders to give masterclasses to our students.

Masterclasses benefit our students enormously as they learn directly from insightful industry practitioners, which we know they find fascinating, and we see the results in improved motivation and the standards of their work. Our students' confidence develops from experiences such as these, and their excitement for their careers grows.

It also provides you as an employer, the unique opportunity to meet with our students face to face who may go on to become your employees of the future.

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Women Into Construction



Women into Construction

West London College works with Women Into Construction to offer training courses to work in this exceptional industry. Attendees complete the Construction Skills Certification Scheme (CSCS) – an essential qualification to work in the sector – as well as a Level 1 Certificate in Employability Skills. Trainees also take part in CV writing and interview skills workshops, and get advice on additional support, such as childcare, benefits and tax credits.

Angela Ramsay, from Southall, took part in the programme, trying her hand at plumbing with H2O during her work placement. The company was so impressed they offered Angela a job.

"I worked in retail for 14 years before taking part in the Women Into Construction programme," said Angela. "If you had told me six months ago that I would be working in construction, I would have laughed - construction seemed male-dominated so I didn't think there would be a role for me. But I just thought 'why not?' and now I'm so glad that I decided to take part. The programme has helped boost my confidence and I would recommend it to anyone - I am working in a job where I do something different every day and everyone is really friendly!"

What Our Employer Partners Say

David Gutierrez, Masterbuilder and Managing Director of AMIC Ltd,

a construction company based in Tadworth, Surrey, visited the college to talk to our Construction students during National Apprenticeships Week.



"The facilities here are flawless, absolutely flawless. Clean, the staff and students are so polite and warm. All of you should be very proud of yourselves."

Mike Hearsay, Principal Building Control Officer at Croydon Council, said of Park Royal College after his masterclass:



"I was surprised that it's so extensive, that you have so many trades here mixing together, all learning from each other. I see you have some good welfare facilities too. I think it's a fantastic facility."

Srikanth Vakada, Chef Manager at NOON Foods

said of a visit to inspect the work of NOON apprentices at Hammersmith and Fulham College:



"It's essential to have a qualified workforce that understands how food is produced, learns the science of food preparation, is fully aware of food safety, and understands how to cook food that tastes wonderful."

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Partnerships with Training Providers

Why we work with other training providers

The College works with partners for one of 3 reasons:

- To meet local individual / employer need for a niche provision that we don't currently offer
- To meet the needs of a group of learners who might not engage with the main college
- To test drive an area of provision we are thinking of running in the future to develop expertise or capacity. Ultimately the College believes that working with partners can bring many added benefits and supports the notion of innovation through collaboration.

What we look for in partners

The key principles of selecting a new partner are dependent on:

- The fit with the strategic aims and goals of the College
- The added value the subcontractor will bring to the College
- Widening participation (attracting learners who would not attend College)
- Enabling the College to capacity build in specialist sectors
- Local, regional and national needs of employers and learners
- The breadth and mix of provision required to meet employer/learner needs
- The current and planned capacity of the College to deliver its strategic aims
- The strategic fit of potential partners with the College's aims and targets
- The quality of provision from delivery partners and their ability to achieve outstanding success
- Past performance of delivery partners and a track record of high success
- The sound financial health of delivery partners
- Any Government and funding agency targets, priorities and regulations

Quality Assurance

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All delivery partners will be expected to participate fully in the College's Quality Assurance process and engage with the Quality team on all matters relating to performance and delivery.

This will include attending a formal Performance and Quality Review once a term and agreeing to pre-planned and unannounced performance monitoring visits by the College.

Delivery partners will be expected to agree to:

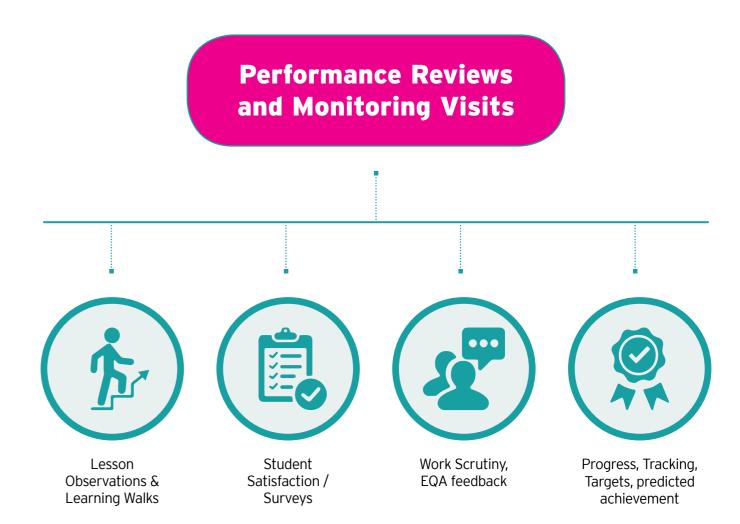
- A risk based approach to partner performance management, with monthly or weekly risk assessments to identify potential areas of concern and taking immediate action to avoid poor performance
- Reports from the Quality Assurance visits being scrutinised at the Partnership Management Group for any actions needed
- Monitoring the learner experience through the learner voice each term, and the employer satisfaction bi annually.
- Attending any training and CPD activities as recommended by the College

Support and Challenge

The College provides support and challenge through two main Quality Assurance processes:

- Monitoring Visits, where a visit is made to the partners' delivery location or Head Office
- Performance Reviews where a partner attends a focused meeting at the College, in person or via teleconference.

Both processes will involve some or all of the quality assurance measures identified below:



In addition, the College will monitor contract compliance and ensure adherence to any funding rules that apply.

Due Diligence

The College will conduct a rigorous due diligence check prior to any contract being agreed, as part of this process any potential partners will be expected to provide evidence of the following:



Evidence of past performance on quality of provision

(Ofsted, achievement rates, Self-Assessment, Quality Frameworks)



Evidence of financial stability

(3 years of Accounts, credit references)



Evidence that the correct Policies and procedures are in place

(Safeguarding, Prevent, Equality and Diversity, Quality, Health and Safety)



Evidence of appropriate staffing

(CVs, DBS checks, profile, CPD)

In addition to the above, the College will conduct a pre-contract observation of teaching, learning and assessment on a programme that is similar to those forming part of the contract.

The evidence above will be scored and a formal recommendation will be passed to the College's Senior Leadership Team for final approval. Feedback to unsuccessful due diligence is not normally given.



If you are interested in becoming a partner of the college \rightarrow Email lis@wlc.ac.uk





Partnerships with Schools



Our Schools' Liaison and Outreach Team visits secondary schools throughout West London, including the boroughs of Hammersmith and Fulham, Kensington and Chelsea, Ealing, Richmond, Brent and Hounslow.

The team meets mainly with Years 9, 10 and 11 to tell them what opportunities are on offer at college in terms of;

- Courses
- Qualifications
- Apprenticeships
- Routes to work and university
- Facilities at college, which are often industrial-standard
- Employer links and opportunities

The Schools' Liaison and Outreach Team also attends several annual high-profile careers events throughout the year, such as:

- Heathrow Jobs and Careers Fair, attended by hundreds of employers and training providers
- What Career Live? Held at Olympia each year and attended by many universities, training providers and employers
- Skills London, held at the ExCeL centre in Docklands and attended by many employers and training providers.

At each event, WLC promotes our employer and stakeholder partnerships.



Partnerships with Job Centres, Job Brokerages & Employment and Skills Hubs

The College engages with partners working with job seekers in the West London region.

We deliver pre-employment training and preparation for work, focusing on getting local people into local jobs.

Initiatives include:

- Kickstart Essentials wrap around employability and careers support
- Sector Based Work Academies in construction, health care and other sectors
- Talent Bank pre-apprenticeship programme
- A partner in The Forge@Park Royal (an Employment and Skills Hub, located at our Park Royal College)



We also run monthly Coffee Mornings

Virtual and in-person for JCP and Job Brokerage staff to provide updates and get feedback on skills gaps and job opportunities available, please see the website for more information:

wlc.ac.uk/events

If you require further information about our pre-employment training or links with JCP and Brokerages, please contact:



Email employer@wlc.ac.uk













Training for Job Seekers

West London College works closely with a range of organisations to provide short intensive courses, enabling job seekers to gain the skills they need to find employment.

External Wall Insulation

West London College partnered with West London Business, Barnet and Southgate College, SG Weber UK, Work Work Energy and the Department of Work and Pensions to Jaunch the first External Wall Insulation (EWI) Sector Based Work Academy (SBWA) in England. The project was launched at West London College's Southall campus.

External Wall Insulation is a new area of work in the construction industry, providing many jobs. The process stops heat from homes being lost through the walls reducing energy bills considerably and leading to less environmentally harmful carbon emissions. The growth in EWI has really taken off since the introduction of the Government's Green Homes Grant, which is a response to the climate emergency.

On the launch day, David Hunt and Linda Twidale from SG Weber UK came along to demonstrate the process of external wall insulation. Local MP for Southall, Virendra Sharma, also dropped in virtually to take part in the event.



Specialist Facilities for Hire



Flight Pad: Aircraft Cabin and Check In Room

Our Travel and Tourism students, specialising in cabin crew and ground staff roles are able to train in an aircraft mock-up. Many students go on to work at nearby Heathrow Airport or progress to degree related university study.

- Passenger Plane simulator
- Check-in and airport security simulator

Media Hub: TV Recording Studio and Gallery

The TV Studio and Gallery lets students bring to life a range of projects and is equipped with:

- 3 multi-camera Black Magic live TV set-up
- Lighting Rig
- Black and white cyclorama
- Gallery with a vision mixing desk



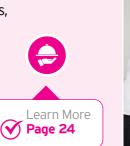


Fit Zone: Sports Hall, Fitness Studio and Boxing Room with Ring and Bags

- Sports Hall with boundary lines for basketball, netball, five-a-side, badminton and volleyball
- A newly functioning Fitness Training Studio with weights, resistance machines (leg press, leg extensions and hamstring curl, lat pulldown and low row, shoulder press and chest press), cardio and other strength and conditioning equipment.
- Boxing Room with a boxing ring and punch bags

Kitchen Space: Industry standard kitchens and our commercial restaurant

- Four fully equipped industrial standard kitchens, including a specialist kitchen for patisserie
- Commercial 120-seat restaurant, 'TASTE'







wlc.ac.uk/360tours

Many of our facilities are available for hire and for a comprehensive and up to date selection, please visit: wichammersmithfulham.schoolhire.co.uk

Style Centre: Hairdressing and Beauty Therapy Salons and Studios

- Commercial and training salon
- Beauty salon







Building Blocks

- High quality, clean and industry-standard workshop space at Park Royal College, divided into areas and bays for carpentry and joinery, electrical installation, plumbing, scaffolding and brickwork. Modern meeting room space is available for hire on the first floor.
- Excellent construction training facilities for plastering, dry lining, baseline carpentry and many short training courses, such as, window fitting, paving block and slab installation and COSHH regulations at Southall Community College.

Science Labs

Three clean, modern and well equipped science labs, which hold up to 22 people and are serviced by a dedicated technician team. There is ample access to services and amenities with incorporated safety features.

- Biology Lab
- Chemistry Lab, equipped with fume cupboards
- Physics Lab



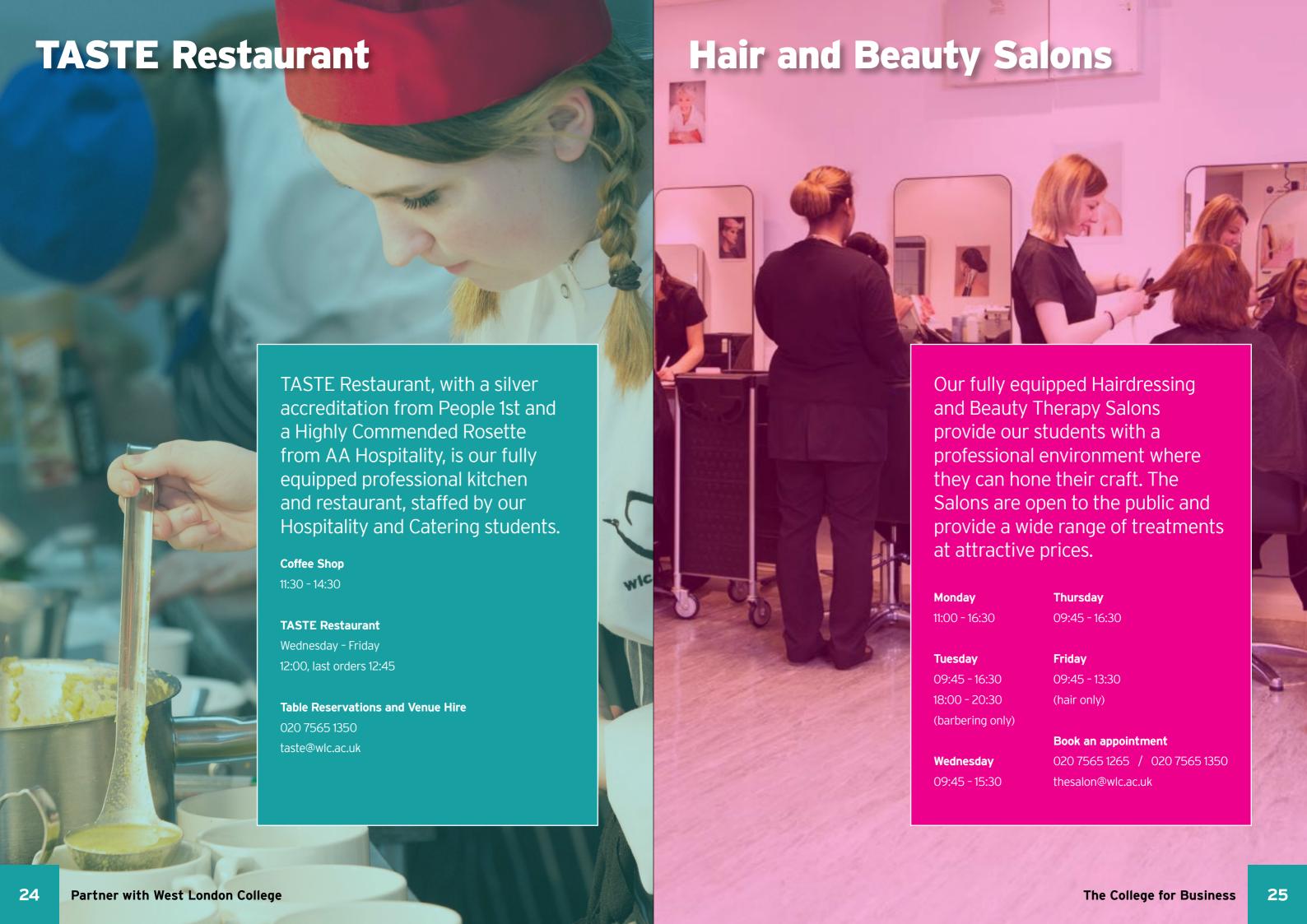


Theatre Space

100 seat theatre space for hire.

Our contemporary theatre space offers an ideal venue for rehearsals of dance and drama, yoga and performance.

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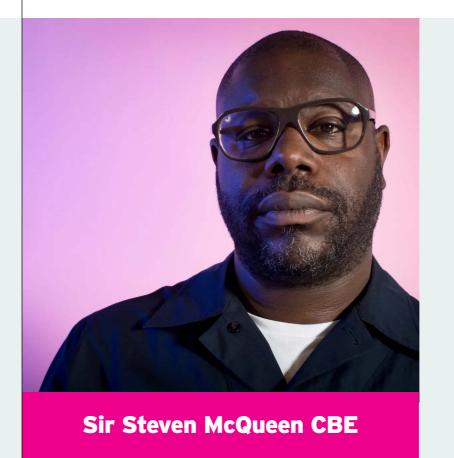
Award Winning Alumni

Jamal Edwards MBE

Jamal Edwards MBE (30) is a successful entrepreneur, author, and the founder of the online urban music platform SB.TV. SB.TV is an online media platform to discover emerging artists. It launched in 2006 and has helped to launch the careers of many artists including Ed Sheeran.

The SB.TV YouTube channel boasts over 1 million subscribers.

Jamal Edwards attended Ealing Green College where he achieved a Media Moving Image BTEC Diploma. Our alumni are successful, world-leading and trend setting.



Sir Steven McQueen CBE (51) is a British film director, film producer, screenwriter, and video artist. For his 2013 film 12 Years a Slave, a historical drama adaptation of an 1853 slave narrative memoir, he won an Oscar, BAFTA Award for Best Film, and Golden Globe Award for Best Motion Picture - Drama, as a producer, and he also received the award for Best Director from the New York Film Critics Circle. McQueen is the first black filmmaker to win an Oscar for Best Picture.

For his artwork, McQueen has received the Turner Prize, the highest award given to a British visual artist. For services to the visual arts, he was appointed Commander of the Order of the British Empire in 2011.

He was knighted in the 2020 New Year Honours, for services to film.

Sir Steven studied Art at West London College.



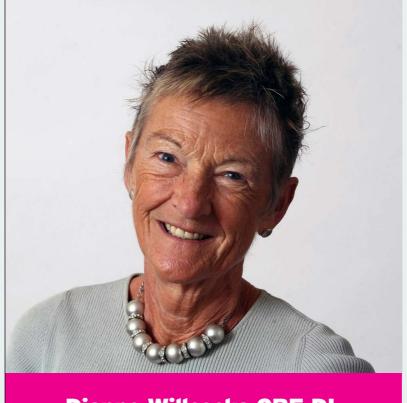
Trevor Baylis OBE, CBE

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Trevor Baylis CBE (1937 - 2018) was an English inventor best known for the wind-up radio. The radio, instead of relying on batteries or an external electrical source, is powered by the user winding a crank. This stores energy in a spring which then drives an electrical generator.

His early career was very diverse: he worked as a stuntman, escapologist, physical education instructor for the army, and proprietor of his own swimming pool company which successfully installed over 350 pools in schools throughout the UK using his own original design.

Trevor Baylis studied HNC Mechanical Engineering in 1954.



Dianne Willcocks CBE DL

Dianne Willcocks CBE DL (75) was the Vice-Chancellor of York St John University until retirement in April 2010 and is a former Deputy Principal of Sheffield Hallam University.

She now provides advice and mentoring/ coaching to assist other leaders towards excellence through her leadership consultancy.

Across the visual and performing arts, higher education and public policy arena, Dianne's diverse and collaborative engagements have forged a distinctive reputation for leading change and modernisation in a climate of uncertainty.

Dianne received a Dip.M from Ealing College of Higher Education in 1966.

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10 Benefits of Partnering with West London College

1

Access our Work Experience team for work experience placements and internships. We have a partnership with Capital Talent Box, giving us access to thousands of job ready candidates, suitable for work experience and apprenticeship opportunities (See Page 11 and 13).

2

Work with our Apprenticeship Team to take on new talent or upskill your existing workforce. We offer a managed recruitment service for apprenticeships at no cost to your company (See Page 10).

3

Use our free business consultancy for SMEs and start-ups (See Page 10).

4

Gain from our free Apprenticeship Levy consultancy to provide you with the strongest return on your Levy payment (See Page 10).



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Learn from our specialist staff. We are able to advise and deliver a range of tailored and customized qualifications to meet employers' individual and business needs (See Page 5).

6

Present your company and job roles to our students on our college premises by booking a sector specific careers fair during National Apprenticeships Week and Progression Week or book a pop-up stand throughout the year (See Page 10 and 13).

7

Take advantage of our free room hire to interview West London College students and discounted hire rates for our partners (See Page 10).

8

Give towards student financial support and we will promote your contribution in our marketing and PR (See Page 10).



Invite students for a site visit to your company, which could lead to recruitment for your company (See Page 13).

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Exposure and networking for your company with our extensive range of high profile West London Business contacts.

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West London College

The College for Business

For more information visit wlc.ac.uk
0208 741 1688



Disclaimer: The information in this brochure is accurate at the time of printing. Change may occur due to circumstances beyond our control, and even more so in current times due to measures to restrict the transmission of Covid-19. We are unlikely to be able to correct our print version, but will update the electronic version held in the Employers' section of our website.